



EXHIBITOR REGISTRATION FORM

EVENT:
Essentials for Business Success

DATE:
4 December 2009

VENUE:
Regus Business Centre, Fusion 2 - Parkway, Solent Business Park, Whiteley PO15 7AB

First Name:		Surname:	
Job Title:			
Company:			
Address:			
Town:			
Post Code			
Telephone:			
Mobile:			
Email:			
Up to 50 word description of your business for inclusion in the Visitor Guide			

EXHIBITOR REQUIREMENTS

Package	✓	Price
Space only (6' x 4')		£50.00
Space with table and chair (6' x 4')		£55.00
Insertion of company literature in Goody Bag		£10.00

Please invoice my company for the total amount of £
I have read the Booking Terms and Conditions overleaf and agree to abide by them.
Please make cheques payable to: ALIQUANTUM Networking

Name:	Signature:	Purchase Order No.:	Date:

Please send the completed form and your cheque to:
ALIQUANTUM Networking, ALIQUANTUM House, 42 Hill Road, Fareham, PO16 8JZ

EXHIBITOR TERMS AND CONDITIONS

1	A completed booking form is required for all applications to exhibit at any Networking for business event organised by AQ Networking for business.
2	All bookings will remain provisional until full payment is made.
3	All charges will be invoiced upon receipt of a completed booking form.
4	Payment must be made within 7 days of the invoice, unless otherwise stated.
5	Cancellations less than 14 days prior to the event will be liable for the full amount of charges. Cancellations must be made in writing to Laura Swetman, AQ Networking for business, 42 Hill Road, Portchester, Fareham, Hampshire PO16 8JZ. Cancellation is deemed to take effect on receipt of the cancellation letter (subject to this being at least 14 days prior to the event).
6	Exhibitors, who fail to show up at the event and have paid in full, will not be entitled to a refund. Exhibitors who have booked to exhibit, but who fail to show up at the event and have not paid in full will be liable for the full amount of charges. Refunds are at the discretion of AQ Networking for business. Any refunds issued will have a 50% administration fee deducted.
7	AQ Networking for business assumes no liability for loss, damage or disappearance of any property used by the exhibitor in connection with their participation in the event. The exhibitor agrees to assume all risk of loss for their property and agrees to waive any and all claims and hold AQ Networking for business harmless from and against any loss of, damage to, or disappearance of such property.
8	At the end of the event, the exhibitors will remove any property used by them in connection with their participation in the event. The exhibitor will be liable for all storage and handling charges resulting from failure to remove all equipment from the venue.
9	AQ Networking for business (or the venue) will not accept delivery of any exhibitor's product or equipment and will not be held responsible for any such materials being delivered to the venue prior to the event.
10	The exhibitor shall make good and indemnify AQ Networking for business for any damage to the venue by the exhibitor, their agents or employees.

A full copy of the Terms and Conditions is available [here](#).

